

BOARD OF FIRE COMMISSIONERS
Niskayuna Fire District No. 2
2772 Troy Road
Niskayuna, New York 12309

January 4, 2010

Organizational Meeting

Attendance: G Male, G Zuckerman, D Miller, B Sweeney and L Wyman
T Insognia, S Muldowney, and S Lichorat

The meeting was called to order at 6:30 p.m. by T. Insognia.

Resolution No. 2010-01 was proposed by B Sweeney and seconded by L Wyman to nominate Gary Male as Chairman. Passed unanimously.

Resolution No. 2010-02 was proposed by B Sweeney and seconded by D Miller to approve the following items:

Appointment of T. Insognia as Secretary/Treasurer and to compensate as proposed in budget. Also, that the Treasurer is authorized to pay routine bills (payroll, utilities, fuel, postage, insurance) prior to the monthly meeting and to account for such expenditures on the next monthly abstract.

Appointment of G. Zuckerman as Commissioner Secretary and G. Zuckerman as Commissioner Treasurer.

The Daily Gazette as the official newspaper.

Regular meetings of the Board to be held the third Thursday of each month at 7:30 p.m.

The Surety Bond for the Treasurer will be set at \$1,000,000.

Appointment of J. Clark as official Attorney for the District.

M&T Bank to be named as the Board's financial institution.

Ratify the following District policies:

- Physical Examination Policy (6/8/94)
- Baseline EKG Policy (8/10/94)
- Policy of the Board (Revised 8/16/95)
- Chiefs' Vehicles Policy (6/21/95)
- Medical Leave Policy (11/12/97)
- Residency for Chiefs (11/11/98)
- Performance Requirements for Positions for Chief and Assistant Chiefs (11/10/99)
- Live Fire Training Policy (7/17/02)
- Motor Vehicle Record Policy (2/15/06)
- National Incident Management System (4/19/06)
- Harassment Policy (3/15/07)
- Use of U-413 Policy (3/15/07)
- Investment Policy (3/15/07)
- Public Access of Records (3/21/07)
- Use of the Premises Policy (5/16/07)
- Family Members use of Premises (7/07)
- Code of Ethics Policy (6/1/07)
- Procurement Policy (1/3/08)
- Credit Card Policy (1/16/08)

Acceptance of the following Fire Company recommendations:

| | |
|------------------------|----------------|
| Chief | Sean Muldowney |
| First Assistant Chief | Steve Lichorat |
| Second Assistant Chief | Nick Insogna |

Passed unanimously.

D Miller will continue to serve as the liaison to the Station Keepers.

Resolution No. 2010-03 was proposed by D Miller and seconded by B Sweeney to adjourn the meeting at 6:32 p.m. Passed unanimously.